



LAWRENCE COUNTY MEDICAL ASSOCIATES, P.C.

David R. Shober, D.O.
Board Certified Family Medicine

2520 Wilmington Road
New Castle PA 16105
724-658-7550
Fax: 724-658-7551

MISSED APPOINTMENT POLICY

We understand that you may need to cancel an appointment occasionally. In such circumstances, please contact us no later than 24 hours before your scheduled appointment time. You may do so by calling 724-658-7550.

*If you do not show up for your appointment, or cancel or reschedule within 24 hours of your appointment time, we will consider that a no-show. **No-show appointments may be subject to a \$40 fee.** No-show fees are the patient's sole responsibility and must be paid in full before your next appointment. If the no-show fee might prevent you from receiving necessary care, please contact us.*

We know that unexpected situations sometimes arise. In the case of emergencies or extenuating circumstances, we may waive the no-show fee. Waivers are determined on a case-by-case basis at the practice management's sole discretion.

If you have questions about our cancellation policy, or have an emergent reason for not being able to make your appointment, please call 724-658-7550.

Patient name:

Patient signature:

Date: